

DRAGON NATURALLY SPEAKING 11.5 COMMAND CHEAT SHEET

HOW TO ISSUE COMMANDS

WHEN ISSUING VOICE COMMANDS, BE SURE TO PAUSE BEFORE AND AFTER SAYING THE FULL TEXT OF THE COMMAND, BUT DO NOT PAUSE IN THE MIDDLE OF THE COMMAND. DO NOT INCLUDE ADDITIONAL WORDS WITHIN YOUR COMMAND.

GENERAL COMMANDS

Controlling the Microphone:

- Go to sleep/Stop listening
- Wake up/Listen to me
- Microphone off

Getting Help:

- Give me help
- What can I say
- Display sample commands

Selecting and Correcting:

- Select <xyz>
- Select again
- Select the next <number> characters
- Select previous paragraph
- Select document
- Select all
- Unselect that
- Correct <word>

Inserting Lines and Spaces:

- New line
- New paragraph
- Press Enter
- Press Tab key

Capitalizing:

- Capitalize that; Cap that
- All caps on
- All caps off
- No caps

Editing and Formatting Text:

- Cut that
- Copy that
- Copy all to clipboard
- Paste it here

Undoing and Deleting:

- Scratch that
- Delete that
- Undo that
- Backspace <n>

Moving Around in Your Document:

- Move left <number> words
- Move down <number> lines
- Go to end of line
- Page up
- Page down
- Insert before <xyz>

DESKTOP COMMANDS*

Controlling your Desktop:

- Start <application name> (for example, Microsoft Word, Lotus Notes, Windows Explorer)
- Start <Folder name>
- Move down <number>
- Move up <number>
- Click Start
- Shut down computer
- Open <desktop icon name>
- Switch to <application name>
- Minimize window
- Maximize window

Email Commands

- Check for new mail
- View by sender
- Forward mail
- Reply to all
- Delete mail
- Create new message
- Subject field
- Go to body field
- Attach a file
- Check spelling
- Send mail
- View sent items folder
- Send and receive

Address Book and Contacts Commands

- Show the address book
- Display contacts folder
- Delete contact

Calendar Commands

- Switch to the calendar folder
- Show date
- View month
- Create a new appointment
- Invite attendees
- Cancel invitation
- Save and close

*These commands are available only if the option Enable Natural Language Commands has been selected.

CONTINUES >>

COMMAND TYPE	SAMPLE COMMAND	WHAT HAPPENS
Search the Web. (default search engine)	"Search the Web for Italian restaurants in Boston."	Your default Web browser opens and displays the results of the default search engine on the given keywords.
Search specific Web sites.	"Search eBay for waffle iron."	Your default Web browser opens and displays the results of searching eBay for the given keyword(s). Dragon NaturallySpeaking 10 supports this feature for the following Web sites: <ul style="list-style-type: none"> eBay Amazon.com About.com Creative Commons Wikipedia YouTube Answers.com
Find the top Web site from Google's "I'm feeling lucky".	"Find a site about weather."	Your default Web browser opens and displays Google's top-ranked page for the given keyword(s).
Search the Web with a specific search engine.	"Search Yahoo for movies in Boston."	Your default Web browser opens and displays Yahoo's search results for the given keywords. Dragon NaturallySpeaking 10 supports this feature for the following search engines: <ul style="list-style-type: none"> AltaVista AOL Search Ask.com Google Microsoft Live Search Yahoo!
Search the Web for a specific type of information.	"Search video for JFK inaugural address."	Your default Web browser opens and displays the results of a search on the given keywords in your default search engine's video category. Valid search categories are: <ul style="list-style-type: none"> Search (news events) for <XYZ> Search (products shops) for <XYZ> Search (maps places) for <XYZ> Search (video movies) for <XYZ> Search (images pictures photos) for <XYZ>
Post to Facebook	Post to Facebook "Looking forward to a fun night with friends"	Issue this command and then dictate your text or paste the text you want to post to Facebook. You can also dictate your post first, and then say "Post that to Facebook," where "that" is the last utterance Dragon just heard.
Post to Twitter	Tweet "Is anyone looking for Red Sox tickets to tonight's game"	The command "tweet <text>" also allows users to post text to Twitter. Or select text (via mouse or voice command), and say "Post that to Twitter."

TO...

Delete the specified text or a range of text.

Cut the specified text or a range of text.

Copy the specified text or a range of text.

Bold the specified text or a range of text.

Italicize the specified text or a range of text.

Underline the specified text or a range of text.

Add quotes or brackets to text

SAY...

Delete <text>
Delete from <text> to <text>
Delete <text> through <text>

Cut <text>
Cut from <text> to <text>
Cut <text> through <text>

Copy <text>
Copy from <text> to <text>
Copy <text> through <text>

Bold <text>
Bold from <text> to <text>
Bold <text> through <text>

Italicize <text>
Italicize from <text> to <text>
Italicize <text> through <text>

Underline <text>
Underline from <text> to <text>
Underline <text> through <text>

Quote that
Bracket that

Empty Quotes
Empty Brackets