

Transcription FAQ

- *Can Dragon be used to transcribe meetings or interviews?*

No. Given its amazing recognition accuracy, many assume that Dragon speech recognition would be an ideal solution for meeting or interview transcription. But Dragon is not designed to transcribe multiple voices since Dragon software is "speaker dependent" speech recognition. This means the software is designed to accurately transcribe the voice of a single speaker. Visit <http://www.nuance.com/for-individuals/by-industry/education-solutions/transcribing-interview/index.htm> for more information about alternate solutions to transcribe meetings or interviews.

- *Can my copy of Dragon be used to transcribe recordings created by other people (e.g., if my grandfather dictates his memoirs, can I use my copy of Dragon to transcribe the audio files)?*

The answer varies based on whether you are using a PC or Mac for your transcription. As noted in the response above, Dragon software is "speaker dependent" speech recognition, which means it's designed to accurately transcribe the voice of a single speaker. Since Dragon is trained to accurately recognize that individual's voice, the software will not accurately transcribe an alternate speaker's voice. However, if you have installed MacSpeech Scribe (available for the Mac only), you can create a unique profile for any speaker for whom you have two minutes of recorded audio.

- *Do I need a special version of Dragon to transcribe audio files? Do I need a special Nuance device to create the recordings I want to transcribe, or can I use the digital recorder I already have?*

The transcription feature is only available with the Premium, Professional or Legal editions of Dragon NaturallySpeaking on your PC or MacSpeech Scribe on your Mac.

Dragon works with many devices across various sizes, styles, features and price points. Consult the [hardware compatibility list](#) on our web site to view tested devices and select the device that best meets your individual needs.

- *What kinds of audio files can Dragon transcribe?*

On the PC

Dragon NaturallySpeaking for your PC can recognize .wav, .wma, .dss, ds2 and .mp3 files.

On the Mac

MacSpeech Scribe for your Mac can transcribe .aif, .aiff, .m4a, .m4v, .mp4 and .wav files.

You may want to be sure your device records in one of these file formats to save yourself the extra step of converting your recordings to an acceptable file format.

- *Do I need to create a new profile or can I use the profile I created when I installed Dragon?*

On the PC

For the PC, you should prepare Dragon to recognize your recording device as a new audio input source within your *existing profile*. Under the Profile menu of the DragonBar, select “Add Dictation Source to Current User Profile.” In the New Dictation Source window, choose “digital audio recorder.” Choose “handheld or smartphone with recording application” if you’re using the Dragon Recorder app.

On the Mac

On the Mac, you will create a profile customized to recognize the individual’s voice in the audio files you plan to transcribe.

On either platform, Dragon will then give you an opportunity to complete general training for your recorder. This is a one-time set-up that should take no more than 15 minutes to complete.

- *Are there recommended settings for digital recorder files that will be used with Dragon? What if there is a lot of background noise when I record?*

Although individual voice recorders will vary, we encourage you to record your files in High Quality format for optimal recognition results. Always hold the recorder at the same distance from your mouth when you dictate. (Some users choose to rest the device on their jaw for the most consistent results.) For better quality recordings, consider connecting your headset microphone to your device rather than talking into the built-in microphone. (The headset microphone often offers superior noise-cancelling capabilities so that Dragon can focus on your voice rather than potential background noise.)

- *Will Dragon automatically insert punctuation when my recordings are transcribed?*

No. If you want punctuation to be included within your transcribed text, you must dictate periods, commas, semi-colons, etc. Simply state the name of the form of punctuation you want to include before dictating the next word. Or if you choose, you can edit and format the transcribed text later to insert correct punctuation.

- *Can I transcribe multiple audio files at one time?*

Dragon Premium and MacSpeech Scribe are designed to transcribe files individually. If you are interested in transcribing multiple files at one time, learn more about the advanced capabilities of Dragon NaturallySpeaking Professional and Legal.

- *Can I use other apps on my device while a transcription is in progress?*

We encourage you not to use your keyboard or mouse while Dragon is transcribing the audio files.

- *Where does Dragon place the text as it's transcribed from my audio file?*

On the PC

By default, Dragon will transcribe your recording into its built-in word processor, DragonPad. You can cut and paste text from this document, or format the text within DragonPad and save it as a .rtf file. Or if you prefer, you can click the Options button to specify the application window in which you want Dragon to transcribe your audio, such as a Microsoft Word document or an email message. Be sure you have this application window open on your screen before beginning transcription.

On the Mac

Your transcribed text will be displayed in the Transcription Results window. This text can be formatted and saved as an rtf file or cut and pasted into another application.

- *How do I make corrections if Dragon makes a mistake during transcription? Can somebody else correct the transcribed text for me?*

You should always plan to review your transcribed text for accuracy and correct any “misrecognitions” that may appear in the transcription. Dragon/Scribe will automatically update your profile to reflect your edits. In this way, the software will deliver even better recognition results in subsequent transcription sessions. (Note that if a word or phrase is

not in Dragon's active vocabulary, Dragon cannot transcribe it. You can proactively add words -- such as acronyms, proper names or other unique terms -- to the vocabulary so that the software is prepared to recognize uncommon words that you are likely to use in your dictation.)

On the PC

Select the text you want to correct, and then use the buttons on the Extras toolbar of the DragonBar to play back your dictation. The Correction menu appears (or use your mouse or keyboard) to make any necessary corrections.

On the Mac

Review the text within the Transcription Results window of MacSpeech Scribe for accuracy and correct any "misrecognitions" that may appear in the transcription. The Recognition pane can be used for playback and will show alternative options for incorrectly transcribed text.

For customers that want a third-party to edit and correct their recordings, please learn more about the advanced features of Dragon Professional or Legal.

- *My recorder includes software. Do I need to install that software if I am using the recorder with Dragon?*

Yes, many recorders include software that is required to transfer files from the device to your PC or Mac. You should follow the instructions included with your specific device.

- *Where can I find more information about how to use transcription?*

For more information about transcription, view the product help, as well as the Transcription whitepaper or Transcription Instructional video available on our web site.

About the Dragon Recorder App

- *What devices does the Dragon Recorder app run on?*

The Dragon Recorder app installs and runs on iPhone, iPad or iPod touch (4th gen).

- *How can I download the Dragon Recorder app?*

The Dragon Recorder app can be downloaded from the Apple app store.

- *What is the format of the files recorded on the app?*

The Dragon Recorder app records and saves files in .wav format, allowing it to deliver the same audio quality as most standard digital recorders. No file conversion is necessary to transcribe the file within Dragon or MacSpeech Scribe since the .wav file format can be fed directly to the software for transcription.

- *Can I use other apps on my device while a recording is in progress?*

No, you can't record audio and use another app on your iOS device. You can only use one application at a time.

- *How can I delete recordings I don't need?*

To delete a recording, access the Recordings screen, tap the blue arrow next to the selected audio file and tap Delete at the end of the screen.

- *How do I transfer recordings from my iPhone to my computer?*

Audio files captured with the Dragon Recorder app can be transferred to your Mac or PC using Wi-Fi. To use this feature, your computer and iPhone must be on the same Wi-Fi network. Instead of transferring wirelessly, you can also use iTunes. The list of recordings from your device can be seen under Recorder Documents listed on the Apps screen. You can save the recordings to your desktop or a specific folder on your computer.

- *Is there a limit to the number of recordings I can create with the Dragon Recorder app?*

Record files as large as the available memory in your device. (The recording will stop automatically when the available memory fills up.)

- *Where can I find more information about how to use the Dragon Recorder app?*

View the Product Tour within the Dragon Recorder app or watch the How to Use the Dragon Recorder video available on our web site.